

CONDITIONAL USE PERMIT APPLICATION
CASS COUNTY, NEBRASKA

Instructions:

1. Fill out application form completely. Please print or type. Use additional sheets if needed.
2. Filing fee: \$500.00 Make check payable to Cass County Zoning Department.
3. Contact Cass County Zoning if you have any questions @ 402-296-9359

1. **Owner's name:** _____

2. **Applicant's name:** _____
(Please supply notarized letter as owner's agent if different from owner)

3. **Applicant's address:** _____
_____ **Zip code:** _____

4. **Telephone (business):** _____ **(home):** _____

5. **Present use of property:** _____

6. **Desired use of property:** _____

7. **Present zoning:** _____

8. **Legal description of property:** _____

9. **Under what provisions of the zoning regulations are you seeking this permit?** _____

10. **Explain in detail what you propose to do:** _____

11. **How are adjoining properties used? Indicate both zoning districts designation and actual uses.**

North: _____ **South:** _____

East: _____ **West:** _____

12. This authorizes the Cass County Zoning Administrator to enter upon the property during normal Working hours for the purpose of becoming familiar with the proposed situation. The Administrator may be accompanied by members of the County Board or the County Planning Commission.

Owner's signature

Applicant/agent signature



CASS COUNTY DEPT OF ZONING AND INSPECTIONS
13860 12TH ST
PLATTSMOUTH, NE 68048

ITEMS NEEDED FOR A CONDITIONAL USE PERMIT

- Pre-application meeting with Zoning Administrator. Please call our office to schedule this. 402-296-9359 or email us at: zoning@casscountyne.gov
- Business Plan (Plans or data showing dimensions, arrangements, description & other materials of the proposed use and modifications of proposed property along with operation and maintenance of the proposed use.)
- Site plan or drawing & aerial photo
- Letters of Notification will be sent out from our office for all property owners within a ½ -mile radius Of the proposed property (you will be invoiced for the cost of these mailings).
- Check for Conditional Use Fee - fee is \$500.00 (except CUP for sign)